

## TERMS OF REFERENCE n°23

### NON KEY EXPERTS (Senior)

#### Development a clinical protocol on prevention, diagnosis and treatment of combined consumption of New Psychotropic Substances

#### Call for an Expert

#### Background information:

FIIAPP is a foundation of the State public sector whose activities, characterised by the absence of profit and the pursuit of the general interest, are framed in the field of international cooperation aimed at institutional modernisation, the reform of public administrations and the attainment of democratic governance.

FIIAPP is searching for short-term experts in several areas of DDR - Drug Demand Reduction (prevention, treatment, rehabilitation), and DSR - Drug Supply Reduction (criminal justice, including law-enforcement, prosecution and corrections).

The selected specialists will be part of a pool of experts conducting assessments, training, seminars and mentoring in designated countries within the geographical scope of the Project (Heroin routes), in order to assist beneficiary countries in the adaptation of their policies, legislation, mechanisms and practices to the best international standards in preventing and combating drug-related organized crime.

The pool of experts is valid until December 2020.

#### Information about the project:

The Project 'EU Action against Drugs and Organized Crime (EU-ACT)' is funded by the European Union Instrument contributing to Stability and Peace, and it is managed by the International Foundation of Administration and Public Policies (FIIAPP) from Madrid, Spain.

EU-ACT tackles both drug demand and drug supply reduction. It assists beneficiary countries in preventing consumption, as well as addressing demand-reduction policies and practices, in addition to reinforcing the due process-compliant capacities to better address drug-related organized crime, building meaningful trust and networking amongst countries and relevant institutions that will enable them to cooperate (trans-) regionally while ensuring compliance with human rights and the rule of law.

The duration of the Project is four years (from January 2017 to December 2020) and its geographical scope includes selected countries along the 'Heroin Route' from and to Afghanistan, in the regions of **South and Central Asia, Eastern Europe, South Caucasus and East Africa**.

Project permanent staff includes 7 Key Experts (1 Team Leader, 1 Project Deputy, 5 Regional Coordinators) and 5 National Experts; and a Coordination unit at FIIAPP HQ.

The Regional Coordinators are based in **Bishkek** (Kyrgyzstan), **Kyiv** (Ukraine), **Tbilisi** (Georgia), **Islamabad** (Pakistan), and **Dar Es Salaam** (Tanzania).

## **Selection process of NKE 23 on New Psychotropic Substances**

The Expert(s) is expected to draft Clinical protocol on prevention, diagnosis and treatment of combined consumption of New Psychotropic Substances together with 3-4 local doctors/specialists appointed by the Republican Narcological Center of the Kyrgyz Republic. This task will be conducted in close cooperation with the Republican Narcological Center of the Kyrgyz Republic.

EU-ACT plans to meet the request of the Republican Narcological Centre in Kyrgyzstan to deliver consultation and expertise in development of an effective tool – Clinical Protocol for prevention, diagnosis and treatment of combined consumption of NPSs, in view of best European practices and scientific developments. The activity – Clinical Protocol may include the following components:

- Assessment of current NPS trends and prevalence in Kyrgyzstan.
- To provide an understanding of the broad spectrum of new psychoactive substances and their main chemical precursors and adulterants
- Definition, classification and description of disorders caused by NPS
- Consumption of NPS with harmful consequences
- The syndrome of addiction
- Types of institutions for treatment from NPS, the levels of treatment
- Treatment from NPS
- Psychotic disorders
- Harm reduction in NPS

Location of work: the expert(s) will perform their work at home (preparation when necessary) and/or in some of the countries in the regions of **South and Central Asia, Eastern Europe, South Caucasus, and East Africa.**

The first mission will take place in **Kyrgyzstan.**

Duration of the assignment: the time to be employed varies according to the specific needs of the mission. It is expected that assignments will last from 5-20 working days, not including preparation time. The expert(s) may be required to travel during part or the whole time to some/several of the mentioned regions.

As a result: depending on the precise nature of the mission to implement, the expert(s) may be requested to deliver: (a) assessment of the methodology used currently by Republican Narcological Centre of the Kyrgyz Republic for prevention, diagnostics, treatment of combined consumption of NPSs; (b) provide guidance to the development of the draft of the Clinical Protocol on prevention, diagnostics and treatment of the combined consumption of NPSs, in close cooperation with local specialists appointed by the Republican Narcological Centre of the Kyrgyz Republic; (c) proofread and approve the final version of the Clinical Protocol with the final report on work performance.

Staff that may participate in the activities may include:  
Policy makers at the relevant State departments; Health / Mental Health Workers, Doctors, Psychiatrist, University Professors.

Estimated Starting Date: from June 2018 on, depending on Project needs.

**Profile of the expert(s):**

**Requirements** (CV):

The expert(s) must be a national of one of the EU Member States.

**Qualifications and skills:**

- A university degree, or equivalent qualification<sup>1</sup> in areas such as Psychology, Psychiatry, Medical, Nursing, Chemistry, Criminal Law, Law Enforcement, or at least 10 years professional experience in lieu;
- Good understanding of drug abuse and drug trafficking issues;
- An excellent verbal and written command of English is essential, and knowledge of Russian is an advantage;
- IT literacy (MS Office);
- Proven organizational, communication, mobilization and inter-personal skills;
- Strong report writing skills.

**General professional experience:**

- Professional experience on international technical assistance missions, particularly related to drugs policies, NPS, precursors and adulterants;
- Professional experience in providing policy advice and technical guidelines and in designing/conducting training on NPS;
- Proven skills in public diplomacy and cultural awareness;
- Proven reliability when required to work under pressure situations.

**Specific professional experience:**

- Minimum of 10 years professional experience as a practitioner in health provider center /unit (as a doctor, nurse, psychologist or psychiatrist), or in an official department of the criminal justice system (law enforcement / justice / prison officials), or in the pharmaceutical / chemical industry;
- Minimum of 5 years professional experience directly linked to the drugs issue;
- Minimum of 3 years professional experience in the area of NPS;
- Previous experience in the EU-ACT Project's region an asset.

**Assets** (CV):

University degree	(Max=20 points) Any degree = 8 points Degree in relevant subject = 12 points Master's degree = 16 points Masters in relevant subject = 20 points
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<sup>1</sup> For reference on equivalent qualifications see EPSO website-Annex 1, ([http://europa.eu.int/epso/online-applications/pdf/guide-1242-171104\\_en.doc](http://europa.eu.int/epso/online-applications/pdf/guide-1242-171104_en.doc))

	10 years' service in lieu = 12 points
Russian	Fluency = 10 Other: max. 5
Report writing skills	(Min = 5 years) 5-7 : 3 point 7-10 : 4 points >10 : 5 points
Professional action on international technical assistance missions, particularly related to drugs policies, NPS, precursors and adulterants	(Min = 3 years) 3-5 : 5 point 5-7 : 7 point >7 : 10 points
Professional action in providing policy advice and technical guidelines and in designing / conducting training on NPS	(Min = 3 years) 3-5 : 5 points 5-7 : 7 points >7 : 10 points
Professional action as a practitioner in a health provider center / unit (as a doctor, nurse, psychologist or psychiatrist), or in an official department of the criminal justice system (law enforcement / justice / prison officials), or in the pharmaceutical / chemical industry	(Min = 10 years) 10-12: 5 points 12-15: 7 points >15 : 10 points
Professional action directly linked to the drugs issue	(Min = 5 years) 5-7 : 5 point 7-10 : 7 points >10 : 10 points
Professional action in the area of NPS	(Min = 3 years) 3-5 : 10 point 5-7 : 15 points >7 : 20 points
Previous action in the EU-ACT Project's region	1-2 : 1 point 2-4 : 3 points >4: 5 points

### Application:

Interested candidates who meet the above criteria are invited to send a covering letter in English and an informative CV in English (please use the attached CV format) by e-mail to:

Ms María Gastón Betrán

[hiring@eu-act.info](mailto: hiring@eu-act.info)

[mgaston@fiiapp.es](mailto: mgaston@fiiapp.es)

**Deadline:** 22<sup>nd</sup> May 2018