

TERMS OF REFERENCE n°9

NON KEY EXPERTS (Senior)

Criminal Intelligence/Open Source Analysis

Call for an Expert

Background information:

FIIAPP is a foundation of the State public sector whose activities, characterised by the absence of profit and the pursuit of the general interest, are framed in the field of international cooperation aimed at institutional modernisation, the reform of public administrations and the attainment of democratic governance.

FIIAPP is searching for short-term experts in several areas of DDR - Drug Demand Reduction (prevention, treatment, rehabilitation), and DSR - Drug Supply Reduction (criminal justice, including law-enforcement, prosecution and corrections).

The selected specialists will be part of a pool of experts conducting assessments, training, seminars and mentoring in designated countries within the geographical scope of the Project (Heroin routes), in order to assist beneficiary countries in the adaptation of their policies, legislation, mechanisms and practices to the best international standards in preventing and combating drug-related organized crime.

The pool of experts is valid until December 2020.

Information of the project:

The Project 'EU Action against Drugs and Organized Crime (EU-ACT)' is funded by the European Union Instrument contributing to Stability and Peace, and it is managed by the International Foundation of Administration and Public Policies (FIIAPP) from Madrid, Spain.

EU-ACT tackles both drug demand and drug supply reduction. It assists beneficiary countries in preventing consumption, as well as addressing demand-reduction policies and practices, in addition to reinforcing the due process-compliant capacities to better address drug-related organized crime, building meaningful trust and networking amongst countries and relevant institutions that will enable them to cooperate (trans-) regionally while ensuring compliance with human rights and the rule of law.

The duration of the Project is four years (from January 2017 to December 2020) and its geographical scope includes selected countries along the 'Heroin Route' from and to Afghanistan, in the regions of **South and Central Asia, Eastern Europe, South Caucasus and East Africa**.

Project permanent staff includes 7 Key Experts (1 Team Leader, 1 Project Deputy, 5 Regional Coordinators) and 5 Local Experts; and a Coordination unit at FIIAPP HQ.

The Regional Coordinators are based in **Bishkek** (Kyrgyzstan), **Kyiv** (Ukraine), **Tbilisi** (Georgia), **Islamabad** (Pakistan), and **Dar Es Salaam** (Tanzania).

Selection process of NKE 9 on Intelligence Analysis/Open Source intelligence:

The experts may be requested to assess skills and processes in order to design tailored training and to deliver associated presentations, conducting practical exercises, hosting seminars and conducting relevant mentoring in support of an intelligence analysis approach, including criminal analysis and the use of electronic tools. They will introduce and promote methods and processes in the field of open source and criminal intelligence analysis and profiling to reduce drug supply, at a strategic and tactical level.

It is expected that as a result of these activities:

- Awareness of existing criminal analysis tools and mechanisms, and the use of regional information exchange centres and their relevant capabilities in the field of intelligence analysis will be increased;
- Use of risk-analysis and criminal analysis methods/technique, including specific software, will be enhanced to support the investigation processes;
- Methods, techniques, procedures and processes related to risk analysis and criminal analysis will be developed to ensure the follow-up in the countries' law enforcement agencies;

At any stage of the implementation of these activities the experts will, in conjunction with the Project Team, identify specific activities that can be carried out in order to further develop a structured intelligence-led model in each country, and thus improve bi-lateral and regional information exchange.

Location of work: the expert(s) will perform their work at home (preparation when necessary) and/or in some of the countries in the regions of **South and Central Asia, Eastern Europe, South Caucasus, and East Africa.**

Duration of the assignment: the time to be employed varies according to the specific needs of the mission. It is expected that assignments will last from 5-20 working days, not including preparation time. The expert(s) may be required to travel during part or the whole time to some/several of the mentioned regions.

As a result: depending on the precise nature of the mission to implement, the expert(s) may be requested to deliver (a) a training needs assessment report; (b) a tailored curricula on the subject matter(s); (c) a one-week or two-week training schedule; (d) power-point presentations for each training session; (e) to deliver the corresponding training session in the designated countries; and (f) final training report with assessment of the professional level of the attendees, their performance at the training, and recommendations for future training and/or next steps. Experts may be requested also mentoring on actual operational cooperation, working on real intelligence with partners.

Estimated Starting Date: from April 2018 on, depending on Project needs.

Profile of the expert(s):

Requirements (CV):

Qualifications and skills:

- A university degree or equivalent qualification¹, such as Customs/police academy diploma, or at least 10 years operational experience in a law-enforcement agency, in lieu;
- Excellent general knowledge and understanding of organised criminality, particularly relating to cross-border crime;
- An excellent verbal and written command of English is essential, and knowledge of Russian is an advantage;
- IT literacy (MS Office);
- Proven organisational, communication, mobilisation and inter-personal skills;
- Strong report writing skills.

General professional experience:

- Professional experience on international technical assistance missions, particularly related to intelligence-led policing and analytical tools for combating organized crime;
- Professional experience in Open Source Research;
- Professional experience in designing/conducting training in the field of intelligence and analysis capabilities;
- Proven skills in public diplomacy and cultural awareness;
- Proven reliability when required to work under pressure situations.

Specific professional experience:

- Minimum of 10 years professional experience in a law enforcement agency (in particular police, security services);
- Minimum of 5 years professional experience related to investigation, in particular related to organised crime;
- Minimum of 3 years professional experience in the field of intelligence-led policing, in particular related to strategic and operational analysis, open source analysis and investigation;
- Minimum of 5 years professional proven experience in the use of criminal analysis software (IBM i2 Analysis products, or others), web or application based crime mapping tools, and other electronic tools that help criminal analysis.
- Knowledge and understanding of an 'evidence-based' approach;
- Previous experience with law enforcement services in the EU-ACT Project's region an asset.

¹ For reference on equivalent qualifications see EPSO website-Annex 1, (http://europa.eu.int/epso/online-applications/pdf/guide-1242-171104_en.doc)

Assets (CV):

A university degree or equivalent qualification ² , such as Customs/police academy diploma, or at least 10 years operational experience in a law-enforcement agency, in lieu	(Max= 20 points) Any degree : 8 points Degree in relevant subject : 12 points Master's degree : 16 points Masters in relevant subject : 20 points 10 years' service in lieu : 12 points
Russian language	Fluency= 5 Other: max. 4
Report writing skills	(Min= 5 years) 5-7 : 1 points 7-10 : 3 points >10 : 5 points
Professional action on international technical assistance missions	(Min= 3 years) 3-5 : 1 point 5-7 : 3 point >7 : 5 points
Professional action in Open Source Research	(Min= 5 years) 5-7 : 5 point 7-10 : 7 points >10 : 10 points
Professional action in designing / conducting training in the field of intelligence and analysis capabilities	(Min= 3 years) 3-5 : 5 point 5-7 : 7 points >7 : 10 points
Professional action in a law enforcement agency (in particular police, security services)	(Min= 10 years) 10-15 : 5 point 15-20 : 7 points >20 : 10 points
Professional action related to investigation, in particular related to organised crime	(Min= 5 years) 5-7 : 1 point 7-10 : 3 points >10 : 5 points

² For reference on equivalent qualifications see EPSO website-Annex 1, (http://europa.eu.int/epso/online-applications/pdf/guide-1242-171104_en.doc)

Professional action in the field of intelligence-led policing, in particular related to strategic and operational analysis, and investigation	(Min= 5 years) 5-7 : 5 point 7-10 : 7 points >10 : 10 points
Professional proven action in the use of criminal analysis software (i2 Analyst, or others), and electronic resources	(Min= 5 years) 5-7 : 10 point 7-10 : 12 points >10 : 15 points
Previous action with law enforcement services in the EU-ACT Project's region	1-2 : 1 point 2-4 : 3 points >4: 5 points

Application:

Interested candidates who meet the above criteria are invited to send a covering letter in English and an informative CV in English (please use the attached CV format) by e-mail to:

Ms María Gastón Betrán

[hiring@eu-act.info](mailto: hiring@eu-act.info)

[mgaston@fiiapp.es](mailto: mgaston@fiiapp.es)

Deadline: 13th April 2018